

# St. Ann School Newsletter

August, 2014

Volume 22 Issue 1

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## Attachments:

- Tuition Statement (Green Sheet)
- Directory Permission (Yellow Sheet)
- Emergency Card/s
- School Calendar
- Free & Reduced Lunch Applications
- Medication Form
- Walking Permission Form

## 3 Year Old Pre-Kindergarten, 4K, Kindergarten & Grades 1-8 Back To School Night Open House

There will be a **Back To School Open House Night** and Ice Cream Social for **Grades 1-8** on Thursday, August 28 from 6:00-8:00 p.m. **There will be a New Family Orientation Meeting in the library with our principal, Kara Roisum at 6:15-6:45 PM.** Then, special discussion sessions will be held with the classroom teachers from: 6:45-7:00 p.m., the second from 7:05-7:20 p.m. and the third from 7:25-7:40 p.m. Each family is to select one discussion session which will cover topics and expectations appropriate for the designated grade level. **You will need to attend a session with each of your children's teachers.** Supplies can be dropped off, but they will be set to the side until the first day of school. Parents and students can organize their lockers that evening before or after the session attended. After attending a discussion session, you are invited to enjoy ice cream and fellowship in the gym.

**Three year old Pre-Kindergarten students and Kindergarten students and their parents** may drop in to meet with their teachers between 6:00-8:00 p.m. on Thursday, August 28. Mrs. Fields (Pre-Kindergarten teacher) and Mrs. McGuire (Kindergarten teacher) will provide information about your child's daily schedule and answer questions that you may have as your child begins the new school year. **PK3, 4K & Kindergarten parents must call the school office if you are unable to attend Back To School Night, as Mrs. Fields and Mrs. McGuire will set up a special time for you to come in with your child before school begins.**

Also, Mrs. Manhart, our School Lunch manager will be available that evening for you to make payments towards your child's lunch account or for PK parents to pay for their milk fees. Mrs. Stensaas will be available for Extended Care registration. We hope to see you at this special Back To School Night and Ice Cream Social.

## Tuition and Fees Collection

**All Tuition and Fees should be mailed to St. Ann School between August 15 and August 22.** Please consult your Green Tuition Sheet for the amount due. Your statements were printed on June 27 so please be sure to deduct any additional payments made over the summer after June 27. Please also **mail the following forms before August 22:** Emergency Card/s, Directory Permission, Walking Permission, and if needed, Medication Form and Free and Reduced Lunch Application. If you have any questions regarding payment, please call the school office August 26-28 or stop by the school office from 6:00-7:00 PM on Back to School Open House Night on August 28.



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# Principal's Corner

When I was a kid I loved to skip. Next to my bicycle, it was my major mode of transportation. I skipped to the park, skipped to the pool, skipped to my Lou, anyplace that required feet and a fast means to get to my destination. As I grew older and shed my childhood ways, one of the first things I dumped was skipping. As a tween, it became too difficult to skip AND look cool. Eventually over the years, even the memory of having been a skipper vanished and was replaced with more of a saunter and a car.

When I started teaching at St. Ann's almost ten years ago, there were many things for which I prepared. Having spent my entire career teaching high school English, I knew moving to younger grades would mean some changes, but I never imagined just how different things would be. The first thing that had to go was my comedy routine. Clearly, my schtick was not going to work with the younger minds who prefer slapstick over Shakespearean puns. Next, I had to learn proper balancing techniques as I braced myself for driveby hugs from the front, back, and sides or combos of all three. Of all the adjustments I made, however, my final one proved to be the most pleasing. One morning, as I was rounding the corner, I spotted a young student coming at me at a rapid pace. My first instinct was to tell her to stop running until I realized what she was really doing. She was skipping, not just with the intent of getting someplace quickly but with complete joy, reflected in her bounding vertical height. At that moment I realized how fortunate I was to be teaching in a school where students regularly skip and express their love of life. Ever since that incident when I have spotted a student skipping, I stop myself from correcting her.

As the beginning of the school year quickly approaches and I transition into my new role as principal, I look forward to seeing all of you and sharing in the happiness that your children bring to my life and to St. Ann's each day. It is also my wish that all of you find precious time to laugh, hug and, of course, skip. #

Kara Roisum

## **Protecting God's Children Awareness Session**

**Thursday, August 21,  
Lower Level Healy Hall  
6:30—8:30 PM**

All parents, guardians etc. who wish to volunteer at St. Ann School and have contact with children are required to attend a Protecting God's Children Awareness session and complete a background check. This includes parents attending field trips, helping with lunch supervision, etc. Please take this opportunity to complete this requirement before school starts.

Register online at [www.virtus.org](http://www.virtus.org) under Madison Diocese—St. Ann Parish or School.

## **Orientation Meeting for New Families Attending St. Ann School PK3 and Grades K-8**

All parents and guardians of St. Ann School students are invited to attend an Orientation Meeting during Back to School Night, Thursday, May 28. This meeting is designed for families who are new to St. Ann School including those who attended 4K last year. Kara Roisum, St. Ann School principal, will be meeting with parents/guardians at 6:15 PM in the School Library.



## Important Forms for You to Complete!

Your summer newsletter includes important information as well as forms to be completed and returned on or before August 22.

1. The green sheet is your personal tuition payment sheet. Please consult this form as you pay your tuition by mail on or before August 22. This statement was printed on June 27. Please be sure to deduct any payments made over the summer.
2. **Please return your child/ren's Emergency Card/s with your Tuition payment on or before August 22. These forms must be on file at the start of the school year. Don't forget to include an email address where we can contact you.**
3. The yellow sheet is your permission for information to be published in the St. Ann School Family Directory, and for your child's picture or their writings to be published on the website, year-book or other school sponsored publications. We also will need your email address, if you have one, where school information may be sent electronically. Please indicate on the form if you would like to receive your weekly handouts by email.
4. The Walking Permission/Insurance & Contact Information Form should be filled out and returned with all other forms on or before August 22.



## St. Ann Home & School Association

You should have received an email with the St. Ann Home & School Newsletter attachment on June 7, 2014. Your H&S Newsletter described volunteer opportunities for 2014-15 school year.

Volunteer sign up will be done using the online tool, **Sign Up Genius.**

**Descriptions of committee goals/roles/responsibilities** along with point values will be available on Sign Up Genius.

### Schedule:

**Aug. 1, 2014** – Sign Up Genius scheduled to go live and committee sign up begins.

**Aug. 28, 2014** – Back-to-school night - classroom discussion sessions; student supply drop off; ice cream social; Home & School dues payment (\$35).



## St. Ann School Extended Care Program

Registration for the Before and After School Extended Care Program will be held at Open House Back To School Night on August 28. Mrs. Trudy Stensaas, our Extended Care Director will be available to register students, answer questions and collect fees for the new school year. If you have any questions regarding the program please call the school office, 873-3343.

## 1st Day of School

**Tuesday, September 2, 2014**

The first day of school for PK3 and Kindergarten through 8th, will be on **Tuesday, September 2, 2014**. Classes for K-8 will begin at 8:00 AM and release time will be 3:00 PM. On school days listed on the calendar as early release days dismissal time will be 11:00 AM and there will be no afternoon 4K on those days.

The 4K Class will begin on Friday, September 5 and will meet 12-3 PM (with the Religion component meeting from 3-3:20 PM) and will meet following the Stoughton Area School District 4K calendar.

PK 3 will meet on Tuesdays/Thursdays, at 8:00 AM and end at 11:00 AM. Kindergartners who do not ride the bus and all Pre-Kindergartners & 4K students must be escorted into the classroom and left with an adult staff person and will be dismissed from their classroom to an adult at the end of their school day. Your child's designated pick-up person must come to the classroom to pick up your child.

## St. Ann School Tuition Plan 2014-15

### Plan 1: Families Registered in St. Ann Parish and Participating in Sacrificial Giving

Grades K - 8	Parent's Investment	Parish Investment	Actual Per Student Cost
1 <sup>st</sup> Child	\$2,550.00	\$3,250.00	\$5,800.00
2 <sup>nd</sup> Child	\$2,100.00	\$3,700.00	\$5,800.00
3 <sup>rd</sup> Child	\$1,650.00	\$4,150.00	\$5,800.00
4 <sup>th</sup> Child	\$1,650.00	\$4,150.00	\$5,800.00

#### Pre-Kindergarten

3 year old PK – 2 mornings per week      \$1,625.00

**Plan 2:**      A. Families who are Non-Parishioners  
                   B. Families Registered in St. Ann Parish but who are not participating in Sacrificial Giving

Grades K - 8	Parent's Investment	Parish Investment	Actual Per Student Cost
1 <sup>st</sup> Child	\$4,000.00	\$1800.00	\$5,800.00
2 <sup>nd</sup> Child	\$3,900.00	\$1,900.00	\$5,800.00
3 <sup>rd</sup> Child	\$3,900.00	\$1,900.00	\$5,800.00

#### Pre-Kindergarten

3 year old PK – 2 mornings per week      \$1,625.00

New Registrations - \$100.00 (\$25 registration fee and \$75.00 deposit due at acceptance and is non-refundable.) The \$75 deposit is applied to your child's final tuition payment of the current academic year.

**A deposit of \$350.00 towards each child's tuition, K-8, was due on June 1, 2014 and is non-refundable.**

#### Payment Schedule:

All Tuition will be due and may be paid:

- In full at the beginning of the school year
- Semi-annually in August 2014; January 15, 2015.
- Quarterly installments in August 2014, November 15, 2014, January 15, 2015, March 15, 2015.
- Ten monthly installments payable on the fifteenth of each month from August to May.
- Arrangements may be made to pay by Electric Funds Transfer

No student shall be denied a Catholic education in grades K – 8 because of a family's financial situation. If you have a question concerning the tuition, please call Kara Roisum.

**Please Inform the School When:**

- Your child will be absent or tardy
- Your child will be leaving early due to an appointment
- Your child has a change of arrangements for going home
- If your child is riding the bus home with a friend and does not normally ride that bus, your child must have a signed note from a parent and the principal before the bus driver will allow your child to ride the bus.
- You are going on vacation (especially if your child is remaining home in the care of another guardian);
- You have a change of address or phone number or other pertinent information on their emergency card.
- A death of a loved one or any traumatic family experience occurs where your child may need compassionate support and understanding.



**Health Info for PK3, Kindergartners and 6th graders -Immunizations**

All immunizations for students must be up-to-date upon entering school in the Fall. Records should be sent to school by August 15, 2014. Immunizations are required by the state of Wisconsin. Students not in compliance and without a waiver can be barred from attending until immunizations are up-to-date. 6th graders are required to receive the Tdap vaccine (adolescent tetanus, diphtheria and pertussis vaccine). Immunizations are available for free by appointment through Dane County Health. Call 266-4821 to make an appointment. More information is available at [www.publichealthmdc.com](http://www.publichealthmdc.com)

**Health Exams for Kindergartners**

All Health Exams—Medical, Dental and Vision—should be completed and the completed forms sent to school by mid-August.

**School Dress Code**



All clothing should reflect our Christian values. Shorts may be worn until October 1 and must be a knee length walking short. Jeans and dress pants (no rips or tears) may be worn at all times. Shorts and sweat pants may not be worn on Mass days. Tennis shoes and leather shoes are encouraged and students should have a change of shoes for indoor wear. Sandals, flip flops or clogs are not permitted. Shoes and boots for outdoor wear are not permitted in the classroom. The following articles of clothing are not allowed: tank tops, muscle shirts, short crop tops, halter tops, spaghetti strap tops, jogging or short shorts, mini skirts, clothing with any form of drug, alcohol, heavy metal, anti-Christian slogans or shirts with inflammatory or derogatory pictures or statements. Any accessory that draws attention to a student such as jewelry, body piercing, tattoos, extreme color contrasts in hair are not allowed. No hats or head gear of any type may be worn during the school day. Thank you in advance for taking responsibility for your child(ren)'s wearing of appropriate school clothing. **Dress code for school Masses** are as follows: for the boys, the following is required: a nice pair of solid dress pants/jeans (without rips or tears and non-athletic attire) and a nice collared shirt or sweater. For the girls the following is required: nice tops, skirts, dresses or dress slacks/jeans (without rips or tears and non-athletic attire).

**August/September Calendar of Events**

August 1	Home & School Sign-up Genius goes live for Volunteer sign-up
August 21	6:30-8:30 PM, Protecting God's Children for Adults
August 22	Tuition/Fees are due by mail as well as all forms you received in the Summer Mailing Packet.
August 27	6:30 PM, Mandatory 4K Parent Mtg.
August 28	6:00 PM New Family Orientation Mtg.
August 28	6—8 PM Back to School Night Open House & Ice Cream Social, PK3, 4K, Kindergarten and grades 1-8
September 2	Classes Begin, Coffee and Rolls for Parents in the gym
Sept. 5, 12, 19, 26	8:10 AM All School Mass
September 15	Monthly Tuition Due
September 19	School Portrait Day
September 20/21	Parish Festival
September 22	4:30-5:45 PM Market Day Pick-Up



**Parents ~ Please Join Us For Coffee and Rolls on the 1st Day of School**

St. Ann's Home & School will be sponsoring a "Coffee and Rolls Get-Together" on the first day of school, Tuesday, September 2, 2014 in the school gym from 8:00—9:00 AM. All parents are invited to join us in starting the new school year and to meet and greet families at St. Ann School. We look forward to seeing you then!

**Bus Information**

The Stoughton Area School District provides busing for St. Ann School. Please check the Great Dane Weekly Publication the week before school begins to find out which bus your child will ride and the approximate time the bus will arrive. For questions regarding the bus you may call Rob Riley or Mary Jo Iverson at the Stoughton Schools Administration Office, 877-5060.



# St. Ann School Supply List Grades PK–8



## 4K and 3 year old PK

### 4K

- 2 (100-count) 5-ounce paper cups (*not plastic*)
- 1 large pkg. napkins
- 1 large box of facial tissue

Please bring supplies to school during your family conference time.

### Pre-K 3

- 2 (100-count) 5-ounce paper cups (*not plastic*)
- 1 package Elmer's glue sticks
- 1 large box of facial tissues

Please bring supplies to school during Back to School Night.

### 4K and PK3

Please **DO NOT** write your child's name on the above items as they will be jointly used, as needed.

### Also, your child will need:

1 large book bag or backpack with last name printed LARGE on outside or inside; something large enough to carry papers, artwork, etc. to and from school. Your child MUST bring his or her backpack to school EACH DAY.

**Children must wear socks and tennis shoes to school each day.** No other footwear is acceptable as we are exercising daily in Pre-K.

## Kindergarten

- 2 (90-count) 5ounce Dixie cups (not 3 oz. please)
- 3 glue sticks
- 2 "fat" primary pencils
- 2 (4 fl. oz.) glue
- 2 large boxes of kleenex
- 1 eraser
- 250-count napkins (need total of 180-200 per child)
- 1 box of sidewalk chalk, OR sturdy eighteen wheeler, tow truck, garbage truck, etc. (approximately 12 inches) for free play, OR large pack of C batteries
- 1 large book bag or backpack with last name printed LARGE on inside flap
- Sturdy tennis shoes must be worn in kdg. Each day, (Velcro or no tie type)

**\*\*\*\*Please do not send Kdg. supplies on or before the 1<sup>st</sup> day of school!** (We have the children give us the supplies as a fun activity on the 2<sup>nd</sup>, 3<sup>rd</sup>, or 4<sup>th</sup> day of school!)

## 1st Grade

- 1 box of 12 colored pencils, sharpened
- Students A-L: 4 pk. Dry Erase markers—fine point
- Students M-Z: box of eraser caps
- 1 box of markers
- 2 large glue sticks
- 2 pocket folders (your choice)
- 4 paper pocket folders—1 green, 1 red, 1 blue, 1 yellow
- backpack or bookbag
- 2 boxes of Kleenex
- Scissors—Fiskars blunt tip
- 1 box (16 or 24 count) crayons
- 2 pencil pouches (clear, if possible)
- 1 lg. container of disinfecting wipes
- Please have gym shoes on gym day!
- Change of shoes for indoor wear—no clogs or backless shoes
- Please put child's name on everything.

## 2nd Grade

- 2 pocket folders (your choice) spelling, Work in Progress
- 4 paper pocket folders—1 green, 1 red, 1 blue, 1 yellow
- 1 composition notebook, wide-ruled
- 1 box (16 or 24 count) crayons
- 1 pink eraser, dry erase marker, black or blue
- Scissors, bottle of white school glue
- 1 package wide markers (8 or 10 count) classic colors
- 4 glue sticks (give to teacher on 1st day.)
- 2 pencil pouches (9" x 6")-clear window, if possible
- 24 (#2) pencils—Ticonderoga, if possible. (give to teacher the 1st day of school.)
- 2 boxes of Kleenex, one box of quart or gallon Ziploc or Glad bags
- 1 highlighter, your choice of color
- 12 colored pencils, sharpened
- backpack or bookbag
- 1st week of school we will send home 3 books for you to cover. You will need paper bag covers or JUMBO bookcovers.
- Students A-H: bottle of hand sanitizer with pump, roll of paper towels; J-Z: pkg. plain paper plates, napkins
- 1 lg. canister disinfecting wipes
- art smock or large, adult-sized shirt
- Please have gym shoes on gym day!



## 3rd Grade

- 2 boxes of Kleenex
- 1 box of colored pencils, sharpened
- 1 box of markers (classic colors)
- 1 Highlighter
- 1 pkg. crayons (16 or 24 count)
- 1 pkg. wide-lined loose-leaf paper
- 12 (#2) pencils
- Pencil box/bag
- 5 **JUMBO** book covers or grocery bags
- durable backpack or book bag
- 2 composition wide-lined notebooks
- 4 glue sticks, scissors, big pink eraser
- 1 pkg. dry erase markers for a white board.
- 2 pocket folders, your choice
- 1 large canister disinfecting wipes
- Please have gym shoes on gym day!

## 4th Grade

- 3 boxes of Kleenex for classroom
- 1 box each of markers and colored pencils
- change of shoes for indoor wear
- scissors
- durable backpack or book bag
- 2 pkgs. of (#2)Ticonderoga pencils, pencil-top erasers for child
- 2 glue sticks for child
- pencil box/bag
- 4 spiral notebooks, 4 pocket folders
- 2 pkgs. fine point dry erase markers (for writing on a white board) for child
- 1 dry eraser (for dry erase markers)
- 1 white-out stick
- 1 highlighter any color
- 5 jumbo book covers or brown paper bags
- 1 composition size notebook
- 1 container disinfecting wipes
- 1 pkg. loose-leaf, wide-lined
- Please have gym shoes on gym day!

## 5th Grade

### HOMEROOM:

- 2 boxes of Kleenex
- change of shoes for indoor wear
- durable backpack or book bag

### RELIGION:

- Rosary
- 1 Bottle of GreenWorks Spray Cleaner for Catholic Multicultural Center

### LANGUAGE ARTS:

- 2 pocket folders

- 1 spiral notebook
- 2 packs of wide-lined loose-leaf
- large box of pencils
- eraser tops for pencils
- 2 white-out tapes
- colored pencils
- glue (roll on preferred)
- 2 highlighters any colors
- scissors
- 2 jumbo book covers or grocery bags
- pencil box/pouch
- 2 (1 1/2" ) 3 ringed binders

### SOCIAL STUDIES/SCIENCE:

- 2 pocket folders-1/subject
- notebook for social studies
- 2 jumbo book covers or grocery bags

### ALSO:

- Please have gym shoes on gym day!

## Middle School

### MIDDLE SCHOOL HOMEROOMS:

- 2 boxes of Kleenex
- change of shoes for indoor wear
- durable backpack or book bag
- pens, pencils

### 6TH GRADE

- 6th grade: 3 pack of Clorox Wipes
- 6th grade: loose-leaf, college-ruled
- 6th grade religion: purple folder & purple Notebook
- 6th grade music: steno pad

### 6TH LANGUAGE ARTS:

- 2 pocket folders (durable) any colors
- 1 spiral notebooks
- 2 packs of wide-lined loose-leaf
- large box of pencils
- eraser tops for pencils
- 2 white-out tapes
- colored pencils
- glue (roll on preferred)
- 2 highlighters any colors
- scissors
- 2 jumbo book covers or grocery bags
- pencil box or pouch
- A three-ring 2" binder

### MIDDLE SCHOOL SCIENCE/ SOCIAL STUDIES

- 2 durable pocket folders: 1 red, 1 blue
- 1 pk. loose leaf paper
- 1 pk. #2 pencils
- 1 pk. of red pens (6th grade)
- 1 pk. colored pencils

- 3 pkgs. of notecards
- 2 jumbo book covers
- 2 spiral notebooks: 1 Red, 1 Blue
- Binder 2" , with dividers

### ALSO:

- Please have gym shoes on gym day!

### 5-8TH MATH

- 2 pkgs. (#2)Ticonderoga pencils
- 1 pkg. eraser tops for pencils
- 3 red pens
- 2 pkgs. dry erase markers (fine tip to write on mini-white board)
- 3 ring binder 2" (Math Binder)
- spiral notebook (to put in binder)
- 3 divider tabs
- 3 ring supply pouch (to put in binder)
- 1 jumbo book cover
- 1 box of Kleenex
- 1 pkg. printer paper
- 1 hand sanitizer

### Also Grades 6-8 Math

- 1 scientific calculator (should cost no more than \$15)
- 1 pkg. graph paper

### 7/8TH GRADE RELIGION

- 1 durable pocket folder
- 3 ringed binder
- pens, white-out, pencils
- Rosary

### 7/8th GRADE LANGUAGE ARTS AND COMPUTERS:

- pencils/pens
- 1 pkg. wide-lined loose-leaf paper
- 2 pocket folders
- 2 (3 ring) binders, 2"
- White-Out pen
- highlighter

Spanish classes: pronged, 2 pocket folder

### Computer classes for Grades 3-6:

- 1 box Kleenex.

## Sending Medication To School

**Please follow these rules when sending medication to school with your child.**

All prescription medication must be in its original container labeled with the child's name and dosage. Ask your pharmacist to give you an extra labeled bottle for your child to bring their meds to school. A form must be signed by your physician and must accompany the prescription when your child brings it to school.



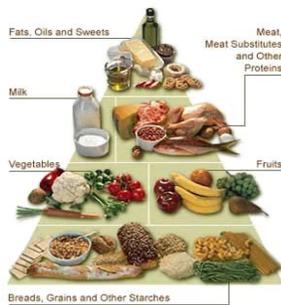
Over the counter medications must be sent in the original container and a form must accompany the medication indicating the dosage and time for administering, and signed by the parent or guardian. A copy of the requested medication form is included in this newsletter. An additional copy is available in the school office and on the school website.

Thank you for your cooperation.



## School Lunch

St. Ann School has an excellent school lunch program. The lunch menu, listing the main course only, will be sent home with your child on the Wednesday prior to each week and will be posted on the school website.



School lunches are provided at the cost of \$2.90 for students in grades K—8. Students who wish to bring a sack lunch will be able to purchase milk at the cost of 55¢. Students should pay in advance on a weekly or monthly

basis and will credit the child's or family's lunch account. Payments should be made in the kitchen at the beginning of the school day. (Kitchen staff are not available at the end of the school day).

Due to the increase in peanut and tree nut allergies especially airborne allergies, St. Ann School Lunch Program will not be serving any food with peanut butter or nut products including peanut butter sandwiches and desserts. A replace-

ment entrée of Ham or Turkey will be made available for students.

\*\*\* **Reduced or free lunches** are available to qualifying families based on income levels. Income guidelines and application are available with this mailing.

If you desire any additional information, please don't hesitate to call Karie Manhart at 873-3343, St. Ann School. All information received is confidential.



### Pre-Kindergarten and Kindergarten Milk

4K and 3 yr. old Pre-Kindergarten milk will be available through the subsidized "Special Milk Program" (SMP). 4K milk will be \$15/year and PK3 milk will be \$8/year. Kindergarten morning snack milk is available for \$99/year. If your family would qualify for free and reduced lunches your child would also qualify for free Kindergarten or Pre-Kindergarten milk. Checks should be made payable to St. Ann School Lunch Program.